

REGULAR MEETING MASTER CHECKLIST

City of Oneida Planning Commission & Zoning Board of Appeals

City Hall – 109 N. Main Street, Oneida, NY 13421
Common Council Chambers Tuesday, April 14, 2026 – 6:00 PM

Call to Order

Time: _____

Roll Call

Member	Present	Absent	Arrived Late/Time
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____

Also Attending

Name / Title	Present	Absent	Notes
Steve Vonderweidt / Director of Planning & Development	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jeannie Markle / Codes & Planning	<input type="checkbox"/>	<input type="checkbox"/>	_____
Jay Ackerman / Code Enforcement	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____ / Fire Department	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____ / _____	<input type="checkbox"/>	<input type="checkbox"/>	_____

Approval of Minutes

February 10, 2026 (Amended)

Amendment (if needed): _____

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

March 10, 2026

Amendment (if needed): _____

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

Agenda Item #1 – 1070 Upper Lenox Ave

Conditional Use Permit & Site Plan Review

Public Hearing

Open Public Hearing

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

Public Comment Notes: _____

Close Public Hearing

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

SEQRA

SEQRA Classification – Unlisted

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

SEQRA Determination – Negative Declaration

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

Approval

Conditional Use Permit

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>

Member	Moved Second	
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

Site Plan Approval

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

Agenda Item #2 – 2501 Lake Road

Conditional Use Permit

Public Hearing

Open Public Hearing

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>

Member	Moved Second	
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
 Motion Result: Passed Failed

Public Comment Notes: _____

Close Public Hearing

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
 Motion Result: Passed Failed

SEQRA

SEQRA Classification – Unlisted

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>

Member	Moved Second	
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
 Motion Result: Passed Failed

SEQRA Determination – Negative Declaration

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
 Motion Result: Passed Failed

Approval

Conditional Use Permit

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
 Motion Result: Passed Failed

Agenda Item #3 – 1188 Cobb Street

Minor Subdivision

SEQRA

SEQRA Classification – Type II

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____

Motion Result: Passed Failed

Approval

Subdivision Approval

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
Motion Result: Passed Failed

Adjournment

Time: _____

Member	Moved Second	
Perry Tooker (Chair)	<input type="checkbox"/>	<input type="checkbox"/>
Todd Schaal	<input type="checkbox"/>	<input type="checkbox"/>
Gregg Myers	<input type="checkbox"/>	<input type="checkbox"/>
Kipp Hicks	<input type="checkbox"/>	<input type="checkbox"/>
Pat Thorpe	<input type="checkbox"/>	<input type="checkbox"/>
Dave Scholl	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Hitchings	<input type="checkbox"/>	<input type="checkbox"/>

Total Aye: _____ Total Nay: _____
Motion Result: Passed Failed

Chairperson Signature: _____
Date: _____